

V&A East

Job Pack

V&A

Role Essentials



We particularly welcome applications from those living in our local boroughs of Hackney, Newham, Tower Hamlets and Waltham Forest.

Role: Creative Studios Manager

Team: Learning and Engagement

Contract: Permanent

Salary: £33,764 per annum

Hours: 36 hours per week

Location: V&A East Storehouse / V&A East Museum



Who we are

V&A East is dedicated to creative opportunity and its power to bring change. Two free cultural destinations – V&A East Storehouse and Museum – will open up the V&A collection for all, celebrate making in all its forms and create new possibilities for everyone.

V&A East Museum celebrates making and creativity's power to bring change. Created with young people and rooted in east London's heritage, V&A East Museum explores what's shaping our world with the voices leading contemporary culture.

V&A East Storehouse is a unique new museum experience opening up the V&A collection to everyone. Go behind-the-scenes to make new discoveries, explore untold stories and share ideas.

Find out more [here](#)



What we stand for

We strive to integrate **equality, diversity, and inclusion** consistently and naturally into all our activities.

We are proud to be an **open, tolerant, and diverse** organisation. We want to do more to welcome a broader audience and develop a more diverse workforce.

The V&A values are **Equity, Sustainability, Generosity, Collaboration and Creativity.**

Disability Confident

We are committed to guaranteeing an interview for applicants who identify as having a disability and meet the minimum criteria for the post. If you are applying under the scheme, the recruiting manager will be notified. If short-listed, we will ask you about any reasonable adjustments you need to participate in the next stage of the selection process.



Role summary

This role will oversee the development and delivery of creative programmes in creative studios and workshops at V&A East Storehouse and V&A East Museum, lead on operational delivery and line manage two Creative Studio Practitioners who will deliver activity in the spaces.

Day-to-day tasks:

- Oversee and take part in the delivery of workshops with schools, colleges, community and youth groups and support the delivery of courses, talks, symposia, social events and live performance.

- Set-up systems and processes to ensure coordinated use of the creative studios and workshops at V&A East Storehouse and V&A East Museum. Maintain store of creative materials, tools and equipment such as projectors, cameras and printers.
- Work directly with the Head of Learning and Engagement, Senior Producers and the Collections, Care and Archive Team to develop a dynamic and critically engaged programme of creative activity in the spaces.
- Work with Visitor Experience and Operations Team to ensure that groups and individuals participating in activities have the highest possible quality of experience.
- Ensure health and safety procedures are in place.



Who we are looking for

- Demonstrable skills in managing space, budgets and resources in creative environments such as studios, community organisations, schools or colleges.
- Significant experience devising and delivering critically engaged, discursive and creative activity in workshop settings.
- A practical person who may have a creative making practice of their own.
- Experience of risk assessments that consider safeguarding.
- Pragmatic and resilient, contributing to a dynamic Learning and Engagement Team. They will be outward looking and proactively build relationships across V&A East and within the wider V&A.
- Sensitivity and knowledge of inclusive creative practices for young people and other under-represented groups.
- A considerate supportive manager who can support colleagues to work creatively and with focus through a period of change and adjustment.



Someone with transferrable skills and not necessarily someone with a conventional museum background

What we can offer you

- **29** days of holiday + public holidays each year (pro rata if part time)
- **5.5%** employee pension contribution, **10%** employer pension contribution (*post-probation*)
- Life assurance scheme (to value of 4 x annual salary)
- Family-friendly policies e.g. enhanced maternity + paid carers leave
- An interest-free loan for a travelcard, bike, or for a deposit if you're renting (*post-probation*)
- Tickets to V&A exhibitions for you, your friends or family + 25% discount in V&A shops and cafes
- Free entrance to many major museums and exhibitions
- Exclusive access to My V&A Benefits – an on-the-go app for all your V&A benefits and discounts at all major retailers including Tesco, Sainsbury's, Odeon, ASOS, H&M and many more!
- Socials events, such as staff summer and Christmas parties
- Staff networks
- An Employee Assistance Programme – a free, confidential, and comprehensive set of services designed to provide support and a balanced and healthy working environment.
- Free sanitary products for all employees across our sites



What happens next

Apply here

<https://www.vam.ac.uk/vacancies>

Application Deadline 17.12.24

Interview days 15.01.25 , 17.01.25

Start Date ASAP

Any Questions?

Contact our Recruitment team at careers@vam.ac.uk





V&A East

Thank you

V&A

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