

Job Description

Position:	Traffic Operator Apprentice
Division:	Logistics
Reports to:	Logistics Manger or Supervisor
Start date:	Early April 2026
Duration:	12 Months

The Company

MadiganGill is a privately owned company which has been trading since 2009, we employ thousands of site-based colleagues across London and beyond.

Consisting of three businesses, we provide logistics packages on large capital construction projects, a resource company supplying labour and skilled trades to construction sites and a security division with SIA qualified guards on a range of sites and premises across several different industries.

Job Purpose

The Traffic Operator (TO) role is to manage the movement of goods for a variety of deliveries on a construction site and our waste facility(s).

The role is to assist traffic teams by ensuring the accurate flow of information through traffic and site operations. The TO would work alongside the Logistics Manager and Transport Manager and will support the drivers of the vehicles, to guarantee that contractors receive their delivery quickly and on time.

Key Accountabilities

- Coordinate the movement of goods for internal and a variety of contractors, from third-party manufacturers or suppliers to final delivery or construction site(s).
- Maintain effective operation of the day-to-day transport fleet to plan, execute and manage the effective movement of freight across the country.
- Work with hauliers and agencies to problem solve delivery issues and find workable solutions.
- Ensure all routes and schedules comply with Drivers' Hours regulations, the Working Time Directive, and allowable driving limits.
- Carry out driver debriefs to ensure that the transportation operation runs safely and efficiently.
- Act as a point of contact for internal and external customers, responding to queries and providing up to date delivery information.
- Support vehicle routing and planning to ensure deliveries and collections meet customer expectations.

General Responsibilities

- Plan and prioritise daily workloads, including internal and contractor requirements, backloads and delivery schedules.
- Plan routes, including multi-drop routes and adapting to weather conditions, road closures and incidents.
- Select appropriate vehicle types to balance efficiency, cost, and environmental impact.
- Optimise loads and resources using manual methods and IT systems.
- Process internal and customer jobs, returns, job progress and associated documentation.
- Arranging vehicle maintenance, inspections and compliance checks.
- Effective use of traffic management systems (TMS) and related technologies.
- Accurate data entry and record keeping, ensuring compliance with GDPR and cyber security standards.
- Communicate (written and verbal) with drivers, colleagues and customers.
- Understand customer service standards, service level agreements (SLAs), KPIs, and contractual obligations.
- Ensure escalation procedures, limits of authority and handling driver infringements are in place.

Please note whilst this role is office-based, it will be located on our construction projects. The duties listed are not exhaustive, and the post holder may be required to undertake additional appropriate tasks as directed by the Line Manager.

Qualifications and Tickets obtained upon completion

- Level 2 Apprenticeship
- CPCS Traffic Marshal Ticket (A73)

Additional Information and Enquiries

For additional information please visit <https://www.madigangill.co.uk/logistic-apprenticeships/s70189/> or if you have any further enquiries relating to the apprenticeship, please email us on apprenticeships@madigangill.co.uk

Application

To apply, please submit your application via:

<https://www.madigangill.co.uk/apprentices/s246410/> by **16th March 2026**.